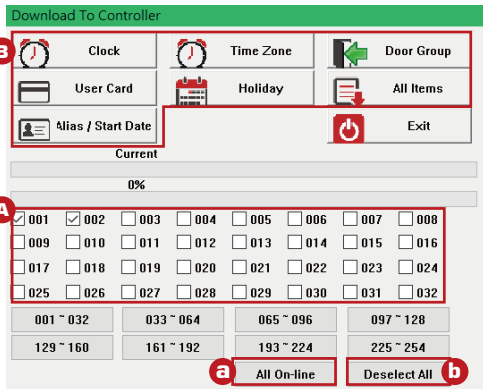


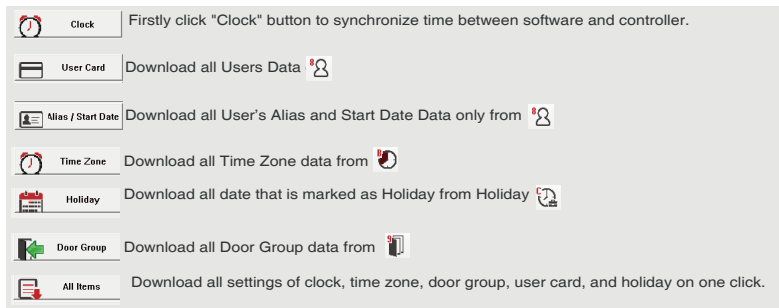


STEP 1. Introduction to Download Function

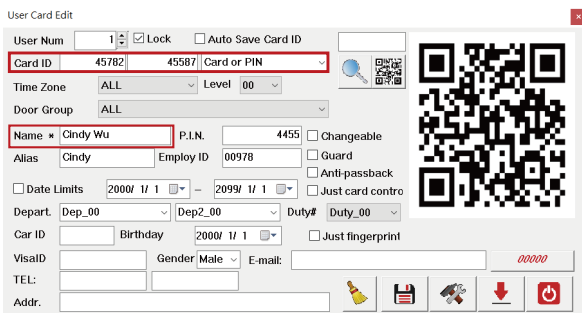


A a b Selecting Destination Node ID

B Items to Download



STEP 2. Adding a User



- **Lock:** When you are editing the user data, please tick "Lock" to avoid window switching (if not ticked, when there is a valid card presented to the access controller, the "User Data Edit" window will automatically switch to the corresponding user data window).
- **Auto Save Card ID:** This function is only available when the card is presented at the access controller of door number 001. If this option is ticked, the card ID will be automatically shown in the window after it is presented at the access controller of door number 001. If batches of cards are presented continuously, these cards will be shown at the corresponding user address in an accumulative order, which allows you to add cards more efficiently.
- **Search Tool:** To type a piece of information on the User Card Edit to quickly track the searched user with related search word. cards are presented continuously, these cards will be shown at the corresponding user address in an accumulative order, which allows you to add cards more efficiently.

2-1. Input User Data

- **Basic Information**
- **Access Type:** RFID Tag, PIN, fingerprint, QR Code, face (coming soon).
- **Access Mode**
- **Advanced Setting - Assigned Access :**
Access Time Zone 、 Door Group 、 Anti-passback 、 Guard 、 Access Limit Time 、 Time Attendance

2-2. Save changes

Click to Save changes of User Data (all User Data is saved as Default usr on path C:\Program Files (x86)\701Client)

2-3. Download

On pervious step 3 it is only saved the data on the PC, to make it works in actual practice, the saved data must be downloaded to the controller by clicking Download icon

STEP 3. Deleting User Data

- Making a particular user access invalid but still maintain its biodata
- Delete a particular user data

Default Login Name: supervisor
Default Password: supervisor
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